

Michael Boyce Wilson

CURRICULUM VITAE

EDUCATION

Doctor of Philosophy in Organizational Leadership, 2020-Present

National University – San Diego, California

- PhD Candidate – All but Dissertation (ABD)
- Working Dissertation Title: *A Quantitative Assessment of the Relationship Between Servant Leader Humility-Based Attitudes and Behaviors and Leader Effectiveness as Perceived by the Follower*
- Current GPA: 4.0
- Expected Graduation Date: May 2025

Masters of Science in Leadership, 2013-2015

Grand Canyon University – Phoenix, Arizona

- Emphasis: Disaster Preparedness and Executive Fire Leadership

Bachelor of Science in Emergency Management and Public Safety Administration, 2009-2012

Grand Canyon University – Phoenix, Arizona

- Graduated Magna Cum Laude

Emergency Medical Technician (EMT-Basic) Certification, 2005

Hill College - Hillsboro, TX

AREAS OF SPECIALIZATION

Data Analytics	Data Visualization
Organizational Facilitation	Occupational Safety & Health
Operations Management	Strategic Planning
Management & Leadership Strategy	Organizational Development
Conflict Mediation & Resolution	Multisystemic Solution Integration
Course Instruction	Course Design
Exercise Design & Evaluation	Emergency Management
Disaster Recovery	Continuity of Operations
County/Regional Emergency Preparedness	Emergency Response
Incident Management	Conflict Negotiation
Community Outreach & Engagement	Emergency Communications and Technology
Information Technologies	Public Education
Safety Program Management	Public Speaking
Incident Logistics, Planning, and Finance	Disaster Financial Recovery

WORK EXPERIENCE

Program Director/Associate Professor, Business Programs, 2018-Present

McLennan Community College – Waco, Texas

- Managed 5 full-time faculty and 8 part-time instructors across the Business Administration/Management, Entrepreneurship, Marketing, Real Estate, Hospitality, Office Administration, and Supply Chain/Operations Management programs.
- Developed course curricula, assignments, exams, and other materials to conduct courses within the General Business, Business Management, and Supply Chain and Operations Management degree plans including the Internship I, Internship II, Internship III, Leadership, Principles of Management, High Performance Work Teams, Principles of Purchasing, Human Resources Management, Business Law, Entrepreneurship & Small Business Management, Business Planning, and Business Principles courses.
- Served as a faculty representative for the college on the Micro-credentials Learning Network
- Led the pilot program for the implementation of Google career certificates into credit classes
- Served as Phi Theta Kappa (PTK) faculty advisor

- Served as Building Safety Coordinator
- Coordinated internship projects between students and workforce stations to emphasize business management skills
- Deployed advising system internal to Business Programs to support workload balancing and decreased response time to students while improving advising accuracy
- Served on the D2L Transition Team and Brightspace Team as a department liaison for Brightspace implementation, use, and solutions
- Participated as a contributing member of the Division Engagement, Student Retention & Advising, Workforce Planning, and Industry Partners task forces
- Provided onsite and remote coordination and assistance to department chair and division director during the 2020 COVID-19 response.
- Provided immediate logistical support and just-in-time training to division personnel to assist in transitioning division courses online during the 2020 COVID-19 response.
- Implemented course materials and resources onto McLennan Community College's Brightspace online learning management system
- Supported McLennan Community College's Business Program through participation on the Supply Chain and Operations Management Advisory Committee, Business Programs Advisory Committee, and Business Management Advisory Committee
- Managed and certified course rosters in McLennan Community College's WebAdvisor system
- Provided on-site instruction for students enrolled in the aforementioned programs, administered exams and assignments, graded student submissions, and maintained a comprehensive course gradebook
- Developed training videos to support other faculty and staff on best practices and effective use of MCC technology
- Served as faculty champion for the OSA/Entrepreneurship certificate/General Business AAS degree pathway

Adjunct Instructor, Management, 2023-Present

Tarleton State University – Stephenville, Texas

- Developed course curricula, assignments, exams, and other materials to conduct the Entrepreneurship and Leadership undergraduate courses
- Implemented course materials and resources onto Tarleton's Canvas online training system
- Managed and certified course rosters in McLennan Community College's DuckTrax system
- Provided online instruction for students enrolled in the aforementioned courses, administered exams and assignments, graded student submissions, and maintained a comprehensive course gradebook

Part-Time Instructor, 2016-2018

McLennan Community College – Waco, Texas

- Developed course curricula, assignments, exams, and other materials to conduct the Safety Program Management Course, Human Resource Management Course, Principles of Management Course and the Survey of Business Course
- Implemented course materials and resources onto McLennan Community College's BlackBoard online training system
- Supported McLennan Community College's Business Program through participation on the Operations Management Advisory Committee
- Developed a functional template for the McLennan Community College's Business Program Continuity of Operations Plan
- Managed and certified course rosters in McLennan Community College's WebAdvisor system

- Provided on-site instruction for students enrolled in the aforementioned courses, administered exams and assignments, graded student submissions, and maintained a comprehensive course gradebook

Emergency Preparedness Planner, 2007-2018

Heart of Texas Council of Governments (HOTCOG) – Waco, Texas

- Established a standardized disaster cost reporting approach to support the City of West, Falls County, Bosque County, and Freestone County's ability to maximize the attainment and use of disaster recovery funds
- Provided technical assistance for the deployment of the Bosque County and Hill County Office of Emergency Management websites
- Developed and deployed key public education initiatives including a regional preparedness website, Tier II facility mapping application, and volunteer reporting database
- Provided technical assistance for the development and implementation of wide-area interoperable communication solutions including the integration of audio control units, mobile radios, portable radios, repeaters, and data infrastructure across a six-county region
- Solicited and selected vendors to support program and project implementation, coordinated purchasing agreements, and managed the acquisition of services and equipment to support homeland security/emergency management initiatives
- Maintained a 1000+ item inventory of response and planning assets throughout the six-county region ensuring federal compliance with Homeland Security Grant Program requirements
- Coordinated the public safety communications narrow-banding process among 6 counties, including over 100 response agencies
- Served as Regional Program Coordinator for the Citizen Corps Program, involving the management of 14 individual programs comprised of over 100 volunteers
- Developed youth leadership programs using Teen Community Emergency Response Team curricula as a vehicle for program implementation in schools across the Heart of Texas region
- Assisted local emergency management and response personnel during active disasters
- Developed and conducted training and exercises for local, regional and State responders and emergency managers
- Facilitated meetings among local first responders, emergency managers and elected officials
- Developed comprehensive emergency management, mitigation, communications, and mass fatality plans
- Developed and sustained strong working relationships with key personnel throughout the HOTCOG region, the State of Texas, and the federal government
- Developed training and exercises to further develop the knowledge and skills of government officials, emergency response officials, and disaster volunteers including communications, incident management, program management, and leadership development courses
- Developed, deployed, and maintained the nation's first interactive online training system available to emergency responders and disaster volunteers at no cost to the student
- Provided more than 2,000 hours of emergency management-related instruction to community members, government leaders, and emergency response officials

President, 2005-Present

MBW Management (formerly MBW Enterprises) – Hewitt, Texas

- Managed all aspects of business administration and operations, including human resources, fiscal accounting, and project management
- Developed custom information technology, strategic leadership, marketing, and emergency management solutions for clients
- Coordinated the development and funding of grant-based projects for government entities
- Developed comprehensive mitigation planning programs for Hill, Falls, and Freestone Counties

- Developed the Texas State University – Texas School Safety Center’s High-Quality Emergency Operations Planning Toolkit, which is utilized by Texas schools and community colleges to ensure appropriate planning for emergency protective measures occurs

Technology Coordinator / Billing & Logistics Chief and EMT-Basic, 2005-2008

Rural Hill Emergency Medical Service – Hubbard, Texas

- Participated in administrative operations including oversight of patient billing processes, supply chain management, inventory control, quality assurance/quality control management, fleet management activities, and personnel scheduling
- Assisted with the procurement and installation of new data and communication technologies, including the implementation of mobile data subscriber units and interoperability solutions, for local responder agencies
- Developed and integrated billing system for more efficient outcome and patient accounts
- Performed patient care, on-scene operations, risk management, and vehicle operations as required by EMT-B position for the rural southern Hill County area
- Provided oversight for fleet management and logistics personnel and operations

Tactical Network Specialist/Cyber Network Operator, 2003-2005

United States Marine Corps

- Coordinated network, both voice and data, installation and use
- Acted as engineer for development of new Marine Corps communication equipment
- Trained and helped fellow Marines develop their communication knowledge and skills
- Coordinated structural wiring projects in order to increase Marine Corps Enterprise Network capabilities
- Created and utilized asset tracking and user management database
- Performed preventive maintenance
- Coordinated use of the SMART-card and Common Access Card for encryption as a test site for the Marine Corps
- Utilized assets to build networks in tactical environments
- Assisted in the creation, development, and introduction of the Expeditionary Communications Server (ECS), minimizing mandatory communications equipment that must be carried in a tactical environment by over sixty percent
- Performed analysis on, repaired, and engineered government networks
- Worked with Windows NT, 2000, and 2003 operating systems (Server and Client), Exchange Server, DHCP Servers, DNS Servers, and IS Servers.

Supply Clerk, 2003-2005

United States Marine Corps

- Coordinated deployment efforts toward Operation Iraqi Freedom
- Utilized system and network resources to prepare equipment and Marines for deployment
- Utilized MIMMS and ATLASS inventory tracking databases

TEACHING EXPERIENCE

Associate Professor, Business Programs, McLennan Community College, 2019-Present

BUSI 1301 Business Principles course (3.0 credit hour)

BUSI 2301 Business Law course (3.0 credit hour)

BUSI 2305 Business Statistics course (3.0 credit hour)

BMGT 1307 Team Building (3.0 credit hour)

BMGT 1313 Principles of Purchasing (3.0 credit hours)

Michael Boyce Wilson, Curriculum Vitae

BMGT 1327 Principles of Business (3.0 credit hour)
BMGT 2388 Internship I course (3.0 credit hour)
BMGT 2389 Internship II course (3.0 credit hour)
BMGT 2383 Internship III course (3.0 credit hour)
HRPO 2301 Human Resource Management course (3.0 credit hour)
IBUS 1341 Global Supply Chain Management (3.0 credit hour)
OSHT 2309 Safety Program Management course (3.0 credit hour)
Microsoft Teams: The Basics (professional development)
Programmatic Advising for Business Faculty (professional development)
Utilization of Artificial Intelligence in Teaching (professional development)

Adjunct Instructor, Management, Tarleton State University, 2023-Present

MGMT 3325 Leadership course (3.0 credit hour)
MGMT 4312 Entrepreneurship course (3.0 credit hour)

Assistant Professor, Business Programs, McLennan Community College, 2018-2019

BUSI 1301 Business Principles course (3.0 credit hour)
BUSI 2301 Business Law course (3.0 credit hour)
BMGT 1307 Team Building (3.0 credit hour)
BMGT 1327 Principles of Business (3.0 credit hour)
BMGT 2388 Internship I course (3.0 credit hour)
BMGT 2389 Internship II course (3.0 credit hour)
BMGT 2383 Internship III course (3.0 credit hour)
HRPO 2301 Human Resource Management course (3.0 credit hour)
OSHT 2309 Safety Program Management course (3.0 credit hour)

Instructor, Texas State University – Texas School Safety Center, 2015-2018

High-Quality Emergency Operations Planning Workshop
Strategic, Operational, and Tactical Planning for School Emergency Management

Part-Time Instructor, McLennan Community College, 2016-2018

BUSI 1301 Survey of Business course (3.0 credit hour)
BMGT 1327 Principles of Management course (3.0 credit hour)
HRPO 2301 Human Resource Management course (3.0 credit hour)
OSHT 2309 Safety Program Management course (3.0 credit hour)

Exercise Controller/Evaluator, Centurion Solutions LLC, 2015-Present

Brazos Valley Council of Governments Regional Mass Fatality Exercise (Full-Scale)

Exercise Controller/Evaluator, Disaster Preparedness & Response Solutions LLC, 2011-Present

Southeast Texas Regional Planning Commission Regional Communications Exercise
(Full-Scale)

Guest Lecturer, Texas State Technical College – Waco Campus, 2011-Present

Private Sector Emergency Management Integration

Instructor, Texas Division of Emergency Management, 2010-Present

E-969: All-Hazards Type III Communications Unit Leader
G-191: Emergency Operations Center/ICS Interface
G-202: Debris Management
G-288: Local Volunteer and Donations Management

G-300: Intermediate Incident Command Systems for Expanding Incidents and Events
G-367: Emergency Planning for Campus Executives
G-386: Mass Fatalities Incident Course
G-393: Mitigation for Emergency Managers
G-400: Advanced Incident Command Systems for Command and General Staff
G-402: ICS Overview for Executives and Senior Officials

Instructor, Lacy Lakeview Fire Department, 2008-Present
Incident Management for Fire Service Organizations
Social Media in Emergency Management

Instructor/Training Coordinator, Heart of Texas Council of Governments, 2007-Present
Audio Control Unit (ACU) Interoperability
Basic Radio Use for First Responders
Communications Assets Survey and Mapping Tool
Grant Management and Compliance
Introduction to the Incident Command System
Incident Command Systems for Single Resource and Initial Action Incidents
National Incident Management System (NIMS), An Introduction
NIMS Multiagency Coordination Systems
NIMS Communications and Information Management
National Response Framework, An Introduction
National Incident Management System for Schools
Traffic Incident Management
Disaster Recovery Workshop
Donations Management
Volunteer Management
Debris Management
Social Media in Emergency Management
Social Media and Cybersecurity
Community Emergency Response Team (CERT) Basic Course
Community Emergency Response Team (CERT) Train-the-Trainer Course
Community Emergency Response Team (CERT) Program Manager Course

Course Developer, Heart of Texas Council of Governments, 2007-2018
Audio Control Unit (ACU) Interoperability
Basic Radio Use for First Responders
Communications Assets Survey and Mapping Tool
Grant Management and Compliance
National Incident Management System for Schools

Exercise Designer, Heart of Texas Council of Governments, 2007-2018
Bosque County Interoperable Communications Exercise (Tabletop)
Falls County Interoperable Communications Exercise (Tabletop)
Freestone County Interoperable Communications Exercise (Tabletop)
Hill County Interoperable Communications Exercise (Tabletop)
Limestone County Interoperable Communications Exercise (Tabletop)
Falls County Mass Fatality Exercise (Tabletop)

Exercise Manager, Heart of Texas Council of Governments, 2007-2018
Bosque County Interoperable Communications Exercise (Tabletop)

Falls County Interoperable Communications Exercise (Tabletop)
Freestone County Interoperable Communications Exercise (Tabletop)
Hill County Interoperable Communications Exercise (Tabletop)
Limestone County Interoperable Communications Exercise (Tabletop)
Baylor University Mass Fatality Exercise (Tabletop)

Instructor/Training Coordinator, Heart of Texas Citizen Corps Council, 2007-2018

Community Emergency Response Team (CERT) Basic
CERT Train-the-Trainer
CERT Program Manager
CERT Communications
CERT Animal Response I and II
CERT Tools for Leadership
CERT Flood Response
CERT Traffic and Crowd Management
Teen CERT

PRESENTATIONS

Presenter, MCC Professional Development Day, 2018-Present

- “Communication within Brightspace”
- “Team Trust: Creating high-performance work teams”

Presenter, MCC Technology Symposium, 2019

- “Better Brightspace: A data-driven analysis on student use of Brightspace tools”

Awards Presenter, Valley Mills Independent School District, 2008-2014

- Valley Mills ISD Teen CERT Volunteer Service Awards presentations

Awards Presenter, Valley Mills Independent School District, 2008-2014

- Valley Mills ISD Teen CERT Volunteer Service Awards presentations

Guest Speaker, Midway Independent School District, 2012-2014

- Career Exploration, Anti-bullying, and safety presentations

Guest Speaker, Texas Citizen Corps Conference, 2013

- Volunteer Management and Program Development presentations

Presenter, High Quality Emergency Operations Planning Conference, 2016

- Comprehensive Gap Analysis presentation
- Campus-level Planning Discussion Panel

Presenter, High Quality Emergency Operations Planning Workshop Series, 2016

- Comprehensive Gap Analysis presentation
- Campus-level Planning
- Emergency Operations Planning

AWARDS

Instructional

NISOD Excellence Award, 2020

Highlander Extra Mile Award, 2020

Emergency Management

White House Champion of Change, Honors Recipient, 2013

FEMA Individual and Community Preparedness Award, Recipient, 2013

Emergency Management Association of Texas Service Award, Nominee, 2013

FEMA Region VI Leadership Commendation, Recipient, 2016

Military

Meritorious Mast, given in honor of services rendered to Ordnance Maintenance Company, Waco, TX

Honorable Discharge from the United States Marine Corps

CERTIFICATIONS

Google Data Analytics

TRANE/NC3 Data Analytics

Incident Command System Instructor

Community Emergency Response Team (CERT) Master Instructor (Texas Citizen Corps)

CERT Program Manager

Type III Communication Unit Leader (COML)

Type III All-Hazards Communication Unit Instructor

SERVICE

Incident Management Team Volunteer, Heart of Texas Council of Governments, 2022-Present

Adult Bible Fellowship Teacher, Brazos Meadows Baptist Church, 2021-2023

Youth Leader, Brazos Meadows Baptist Church, 2020-Present

Vice-chairman, HOTCOG Emergency Preparedness Advisory Committee, 2020-2022

Member, Lone Star Youth Football and Cheerleading, 2020-2022

Interim Youth Pastor, Brazos Meadows Baptist Church, 2021

Head Cheer Coach, Hewitt Broncos Youth Football and Cheerleading, 2021

Chairman, Size of a Man Board of Directors, 2019-2020

Member, HOTCOG Emergency Preparedness Advisory Committee, 2018-Present

Member, FEMA Region VI Higher Education Working Group, 2018-Present

Member, Hewitt Broncos Youth Football and Cheerleading Board of Directors, 2018-2021

Cheer Coach, Hewitt Broncos Youth Football and Cheerleading, 2017-2021

Member, McLennan Community College Operations Management Advisory Committee, 2016-2018

Member, McLennan Community College General Business Advisory Committee, 2016-2018

Member, McLennan Community College Business Management Advisory Committee, 2016-2018

Member, FEMA Region VI Citizen Corps Working Group, 2013-Present

Chairman, FEMA Region VI Citizen Corps Working Group, 2014-Present

Member, FEMA Region VI Youth Preparedness Council Advisory Committee, 2015-Present

Member, Texas Youth Preparedness Council Advisory Committee, 2015-Present

Member, Lone Star K9 Search and Rescue Board of Directors, 2013-Present

PTA Member, Spring Valley Elementary School PTA, 2012-2020

PTA Secretary, Spring Valley Elementary School PTA, 2013-2014

Volunteer Firefighter, Robinson Volunteer Fire Department, 2010-2012

Volunteer EMT-B, Rural Hill EMS, 2005-2006

Marine, United States Marine Corps, 2003-2005

PROFESSIONAL MEMBERSHIPS

National Society for Leadership and Success, 2023-Present
Alpha Sigma Lambda Honor Society, 2011-Present
Emergency Management Association of Texas, 2009-2017
Homeland Security Association of Texas, 2008-2018
National Fire Protection Association, 2008-2011

PROFESSIONAL DEVELOPMENT

McLennan Community College

Employee In-Boarding Part 1
Employee In-Boarding Part 2
Brightspace Instructor 3
Brightspace Instructor 2
Brightspace Instructor 1
Teaching Online: Fundamentals
Brightspace Mechanics (Full)
Brightspace Mechanics for F2F
Web 2.0 Presentation Tools
Intro to Desire to Learn
Respondus Monitor/Lockdown Browser
ADA & Universal Design
Creating PDF ePortfolios
Copyright
Green Screen
Crestron Recording

Federal Emergency Management Agency (FEMA) Course Completions

G-300: Intermediate ICS for Expanding Incidents
G-400: Advanced ICS Command and General Staff
G-449: ICS Train the Trainer
G-517: Community Emergency Response Team Master Instructor
IS-1.A: Emergency Manager: An Orientation to the Position
IS-5.A: An Introduction to Hazardous Materials
IS-7: A Citizen's Guide to Disaster Assistance (N/A)
IS-10.A: Animals in Disasters: Awareness and Preparedness
IS-100: Introduction to Incident Command System, ICS-100
IS-120.A: An Introduction to Exercises
IS-130: Exercise Evaluation and Improvement Planning
IS-200.B: ICS for Single Resources and Initial Action Incidents
IS-200.HC: Applying ICS to Healthcare Organizations
IS-235.B: Emergency Planning
IS-242.B: Effective Communication
IS-393.A: Introduction to Hazard Mitigation
IS-394.A: Protecting Your Home or Small Business From Disaster
IS-547.A: Introduction to Continuity of Operations
IS-700: National Incident Management System (NIMS) An Introduction
IS-701: NIMS Multiagency Coordination System (MACS) Course
IS-702: National Incident Management System (NIMS) Public Information Systems

IS-703: NIMS Resource Management
IS-704: NIMS Communications and Information Management (N/A)
IS-800.B: National Response Framework, An Introduction
IS-801: Emergency Support Functions (ESF) #1 - Transportation
IS-802: Emergency Support Functions (ESF) #2 - Communications

Texas Engineering Extension Service (TEEX) Course Completions

Threat and Risk Assessment
HSR 7 Epidemiological Points of Dispensing Full Scale Exercise
Texas DSHS State Level Radiological Dispersal Device Full Scale Exercise
Texas DSHS State Level Radiological Dispersal Device Tabletop Exercise
Hurricane Exercise Regional Rehearsal of Concept Drill Coastal Bend/Matagorda
2008 Texas Incident Exercise Program Hurricane Evacuation and Sheltering Functional Exercise
Texas Multi-Agency Coordination Center Enhanced Training

Other Selected Course Completions

Animal Disease Response Training, AWR 206-1
Strengthening Cooperative Efforts Among Public Safety and Private Sector Entities, PER 280
Introduction to the Communications Assets Survey and Mapping (CASM) Tool
Multi-Hazard Emergency Planning for Schools
Understanding and Planning for School Bomb Incidents
Intro and Intermediate to HAZUS-MH Inventory and Riverine Flood Loss Estimation
Critical Infrastructure Asset Protection Technical Assistance Program (CAPTAP)
National Traffic Incident Management (TIM) Train-the-Trainer
Mass Fatality Senior Officials Workshop
Disaster Recovery Workshop
Debris Management Workshop
Donations Management Workshop

Marine Corps Communications-Electronics School Selected Course Completions

Data Network Specialist Course
Tactical Networks Specialist Course

REFERENCES

Harold Ferguson
Homeland Security Manager
Heart of Texas Council of Governments
1514 S. New Road
Waco, Texas 76711
Ph: 254-292-1893
Email: harold.ferguson@hot.cog.tx.us

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Federal Emergency Management Agency – Region VI
800 N. Loop 288
Denton, Texas 76209
Ph: 940-898-5562
Email: bill.bischof@fema.dhs.gov

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